



Tax Preparation Assistant 2018 (Seasonal)

Kollath CPA is seeking a Seasonal Tax Preparation Assistant for the 2018 tax season in our Middleton, Wisconsin office. This position will start in January 2018 and end by April 30, 2018.

Responsibilities include:

- Meet with individual and corporate tax clients.
- Prepare complex and simple tax returns.
- Identify tax planning opportunities and prepare tax planning analysis.

Desired skills and experience include:

- 3+ years of tax preparation experience.
- Experience with C corporations, S corporations, partnerships, and individual taxes.

Please email resume and cover letter to:

Pam Tanke
Tanke Recruiting
pam.tanke@tankerecruiting.com

Kollath CPA is a full-service accounting firm in the Madison area offering personal attention and customized solutions. We offer flexible schedules, a casual business environment, and a comprehensive benefits program.