



# REQUEST FOR EMPLOYMENT VERIFICATION

Willow Chase Twin Homes | 849 S. Sumac St. Gardner, KS 66030

**Attention:** \_\_\_\_\_ **Phone:** \_\_\_\_\_

**Date:** \_\_\_\_\_ **Fax:** \_\_\_\_\_

**To Whom It May Concern:**

The following individual has applied for a Twin Home and we need to verify employment. Please fill out and fax back at your earliest convenience.

Thank you

X \_\_\_\_\_

*I give permission for Willow Chase Twinhomes to receive the following information.*

**Willow Chase/First Choice Properties**

**Name:** \_\_\_\_\_

**Position:** \_\_\_\_\_

**Start Date:** \_\_\_\_\_

**End Date** (if applicable): \_\_\_\_\_

**Monthly salary:** \_\_\_\_\_

**Person Verifying** (Name & Title): \_\_\_\_\_

*Please fax the employment verification form  
back to (913) 938-4455 or email us at  
WillowChaseTwinHomes@gmail.com*