

OTHER ARRANGEMENTS

Dressing room facilities are available in the Church if requested in advance. Bridal parties are cautioned not to leave valuables in these rooms during the wedding service.

Application for the marriage license will need to be made at the Town of Suffield Clerk's Office (860-668-3880). Please bring the license with you to the rehearsal.

The Church has an elevator available for handicapped access.

If you have other questions which are not answered by this brochure, please feel free to contact the Church office or the pastor. It is our sincere desire to help you have a sacred and memorable wedding.

COURTESY IN CHURCH

If you use Fellowship Hall or any of the rooms, it is expected that your party will set up and put away the furniture, leaving the room (s) as you found it.

No alcoholic beverages may be used in the Church.

Members of the wedding party are requested to refrain from the use of alcohol before both the rehearsal and the ceremony.

Smoking is not permitted in the Church building.

No rice or birdseed is to be thrown in the Church or on the front steps of the Church.



WEDDING FEES FOR MEMBERS

There are no fees for the use of the Sanctuary, the pastor or the Fellowship Hall for members of the Church. There are fees for the following expenses related to the wedding ceremony itself:

Organist/Accompanist (rehearsal and wedding)	\$150.
Custodian	\$75.
Soloist (if requested)	\$100.

WEDDING FEES FOR NON-MEMBERS

When neither the bride nor the groom nor their families are members of Second Baptist Church:

Deposit of \$100 is required one month in advance of the wedding.

Sanctuary and Custodian	\$400.
Pastor	\$400.
Organist/Accompanist (rehearsal and wedding)	\$200.
Soloist (if requested)	\$100.

THE RECEPTION

If a caterer from outside the Church is desired, arrangements must be made through the Church office. As a reminder, be advised that no alcohol is permitted on church premises.

Payment of all fees, along with the marriage license, should be given to the pastor or the Church Office, no later than by the time of the rehearsal. Please make checks payable directly to the pastor, custodian, accompanist, soloist and/or the Second Baptist Church.

In case of financial hardship, please speak to the pastor.





The Second Baptist Church of Suffield wishes to extend our congratulations and ask God's blessings upon your upcoming wedding. We are pleased that you will have this celebration in the Church. This is a special place for the people of Second Baptist and we are happy that you have chosen our church as the place where you will exchange your vows of faithfulness and love.

Marriage was established by God at creation and Jesus affirmed this way of life by his presence at the wedding feast in Cana of Galilee. A Christian wedding should provide all who participate in it, a joyous, memorable and spiritual experience.

We hope that your important day will be the beginning of a lifetime of love and joy.

Second Baptist Church
100 North Main Street
Suffield, CT 06078
(860) 668-1661
(860) 668-6126 (Fax)
Pastor@SecondBaptistSuffield.org
www.SecondBaptistSuffield.org



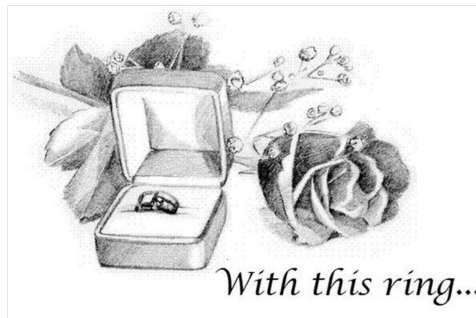
WEDDING ARRANGEMENTS

The initial arrangements for the marriage service should be made with the pastor. The pastor will arrange pre-marriage conferences with all persons who are to be married by him. These sessions deal with the details of the marriage vows and future marriage experience. It is expected that the pastor of the Church officiate at your wedding. If you would like to invite another clergyperson to participate in the ceremony, it must be cleared with the pastor of Second Baptist Church prior to making wedding arrangements.

The date for the service should be cleared with the church pastor's schedule as early as possible. The place for the wedding should be reserved. The sanctuary can accommodate approximately 400 guests.

The rehearsal should be held at a time close to the date of the service, preferably the day preceding the service. This must be cleared with the pastor. It is urged that all members of the wedding party be in prompt attendance at the rehearsal.

If you are not members of the church, you will be required to make a \$100 deposit at least one month prior to your wedding.



DECORATIONS

Simplicity is urged and generally practiced in the matter of flowers and decorations. No church furnishings, such as the cross, pulpit, etc., are to be obscured by decoration for the area of the service. Please do not use nails, tacks or scotch tape to put up decorations.

When you engage a florist or decorator, please advise them that they must provide their own equipment and remove it immediately following the service. If you choose a white aisle runner, it must be secured from the florist or decorator. The center aisle is approximately 54 feet in length.

MUSIC

Our Music Director is available to assist in the planning and selection of appropriate music for your wedding. Use of the organ is restricted to those approved by the Music Director. If you would like a soloist or instrumentalist in your ceremony, please consult with the Music Director. A rehearsal with the soloist will be necessary. Music selections for the wedding must be made in consultation with an accompanist. The Music Director may be reached through the church office at (860) 668-1661.

PHOTOGRAPHY

During the service, flash pictures will not be permitted in the Sanctuary since they are a distraction from worship and from your wedding celebration. Pictures may be arranged prior to or after the service. It is an excellent idea to inform the ushers also to caution those guests who are carrying cameras that no flashes are permitted in the Sanctuary during the wedding service. An "official" photographer may take pictures during the service if she or he does so in a discrete manner in consultation with the pastor.