

Minutes of the May 6, 2019
Regular Meeting of the West Feliciana Parish Library Board of Control

The meeting was called to order at the West Feliciana Parish Library located at 5114 Burnett Road, St. Francisville, Louisiana by Claire Mott, Board President, at 4:33 P. M.

The roll call showed those present: Claire Mott, Adrian Percy, and Soraya Landry, Meg Kendrick, Clara Williams, Jim Ferguson and Rose Coats. Also present: Natalie Beam, Secretary, and Penny Graham, Branch Manager.

The Agenda was approved unanimously upon the motion of Meg Kendrick, seconded by Soraya Landry.

The Minutes of the April 1, 2019 was approved unanimously upon the motion by Jim Ferguson and seconded by Adrian Percy.

The Financial Report for April was prepared by Nakia Anderson and Kathy Welch, W. Feliciana Parish Finance Directors. It was reviewed and accepted unanimously upon the motion by Meg Kendrick and a second by Soraya Landry. A public Budget Committee meeting is scheduled for July 29, 2019 at 4:30 PM.

Director's Report: Ms. Beam, Library Director, presented the statistical reports from the previous month and May's calendar of events. Ms. Beam reported we have a new projector from the generosity of the Women's Service Organization. It is an interactive projection game system. She also shared the introduction of a new storytime specifically for sign language. Also, Friends of the Library have agreed to financially support the monthly art program with the new instructor, Molly Fant.

Old Business:

- a. After a review of security camera quotes Meg Kendrick presented a motion to accept Custom Security Systems. It was seconded by Clara Williams and unanimously accepted.
- b. Update on the custodian position comprised of interviews and selection is completed. We are waiting for background check and drug test.

New Business:

- a. The yearly employee reviews will commence this summer with all reviews completed by July 1, 2019.
- b. The Director's review will commence on June 3, 2019 after regular Library Board of Control meeting. Plan for an extended meeting, minimum of two hours.
- c. A policy committee meeting is scheduled for Monday, May 13, 2019 at 4:00 PM.

There being no other business before the board, motion to adjourn was made by Meg Kendrick with a second by Rose Coats at 5:18 P.M., passing unanimously.

Submitted by Natalie D. Beam, Secretary