

Minutes of the October 3, 2016
Meeting of the West Feliciana Parish Library Board of Control

Meeting called to order at the West Feliciana Parish Library located at 5114 Burnett Road, St. Francisville, Louisiana by Clara Ruth Saint, Board President, @ 4:30 p.m. Present: Rose Coats, James Lewis, Calvin Miller, Claire Mott, and Clara Ruth Saint. Also present: Glenna Fallin, Library Director. Absent: Kevin Couhig, President, West Feliciana Parish Council/*ex officio* member. Mrs. Kim Maxwell had recently resigned her position.

The Agenda was approved unanimously upon the motion of Rose Coats and seconded by James Lewis.

The Minutes of the September meeting were read but not approved since no official action was taken. The minutes for the Special Meeting were approved unanimously upon the motion of Calvin Miller and seconded by Claire Mott. West Feliciana Parish officials Kathy Welch and Sherrel Johnson sent in a financial report of the library through September 30, 2016. Upon the motion of Claire Mott with a second of the motion by Calvin Miller, the report was approved by all present.

Richard Kendrick, Chief Deputy Assessor for the Parish of West Feliciana Parish, was on hand to discuss library taxes. His discussion, under 8(b) of New Business was taken out of order for his convenience. This year is a year for re-assessment and elections by governmental entities on whether or not to “roll forward” under the new valuations. The Parish indicated to the Assessor that the library would not “roll forward” without consultation of the Library Board who normally indicates its decision based on needs of the library. When questioned, Mr. Kendrick indicated that in 2016, the taxes should collect over \$411,000 for the benefit of the library which does exceed previous years’ collections. Should the Library Board wish to re-evaluate the “roll forward” provision in 2017, it must follow state law protocols and hold public hearings next year.

Director’s Report: Every five years, the Library Director must be re-certified by the State Board of Library Examiners. Mrs. Fallin received her new certificate this past week upon presentation of her continued education credits and work within the profession. Mrs. Fallin also announced that this date was the second anniversary of the new library building. She then advised the Board of the statistical reports for September and the calendar of events for the month of October. Two new Library Pages, Aaron Williams and Cheyenne Henderson, were hired by the Director at minimum wage as contract workers during a probation period and to be hired as part-time employees no later than January 1, 2017 with satisfactory evaluations and determination of their skills. Claire Mott indicated that she felt that date could be advanced should they incur self-payments for federal taxes.

Mrs. Fallin will be attending the PLA Strategic Planning event in Washington, D. C. for the next few days. She requested that the board begin thinking of terms to describe the mission of the library and the library board.

Old Business: Concerning building issues, Pella Windows has contacted Debbie Greer about possible dates to replace windows again that have lost gaskets and the Parish still has our meeting room lighting on its to-do list. Striping the parking lot is another project that will be coordinated by the Public Works Department.

Mr. Miller is the lone member of the Emergency Plan committee and Mrs. Fallin indicated that she would work with him on devising a plan.

New Business: Rodney Combs of the audit firm of Postlewaite, Netterville was unable to attend the meeting, therefore, the report for 2014-2015 will be delivered at the next meeting.

The President read the Friends of the Library Report from Mrs. Pat Heurtin, President. The report advised of the appearance of author/journalist Tom Aswell on October 16th to discuss his latest books on the gubernatorial administration of Bobby Jindal and Louisiana Rocks!: The True Genesis of Rock and Roll. At that event, tickets for the Tour of Homes will be on sale at a discount and there will also be sale of commemorative bricks.

Mrs. Fallin made one further announcement. The National Society Daughters of the American Revolution Flag Committee presented the library its certificate for proper use and display of the flag contributed by the American Legion. This nomination for the award came from patron and retired librarian Nancy Bickham.

There being no further business to come before the assembled members, the meeting was adjourned upon the motion of Calvin Miller and seconded by Rose Coats. All in favor of the motion indicated their unanimous consent.

Submitted by: Glenna Clark Fallin, Library Director

Next regular meeting - Monday, December 5, 2016 at 4:30 p.m. at the West Feliciana Parish Library, 5114 Burnett Road, St. Francisville, Louisiana.