

Amended Minutes of the January 9, 2017
Meeting of the West Feliciana Parish Library Board of Control

Meeting called to order at the West Feliciana Parish Library located at 5114 Burnett Road, St. Francisville, Louisiana by Clara Ruth Saint, President of the Board @ 4:30 p.m. The roll call showed those present: Rose Coats, Meg Kendrick, Calvin Miller, Claire Mott, Adrian Percy and Clara Ruth Saint. Mr. James Lewis' term ended in 2016 and another appointment is to be made tonight by the West Feliciana Parish Council. Also present: Glenna Fallin, Library Director. Absent: Kevin Couhig, President, West Feliciana Parish Council/*ex officio* member.

The Agenda was moved to be amended under New Business Item 8 (d) and 8 (e) upon the motion of Claire Mott and seconded by Meg Kendrick. The motion passed unanimously. Mrs. Saint personally welcomed Adrian Percy as a new board member since she was not present at his first meeting. The minutes of the previous meeting in December were approved upon the motion of Meg Kendrick with a second by Calvin Miller. Upon the presentation of the Financial Report, Mrs. Fallin indicated that a budget revision would be needed whenever the new Finance Committee was established in order to be in compliance with regulations set forth by the legislative auditor. After discussing the revenues and expenditures, the Finance Report prepared by Sherrel Johnson and Kathy Welch was approved unanimously upon the motion of Rose Coats and seconded by Claire Mott.

Director's Report: Mrs. Fallin presented the statistical reports from the previous month and advised the board of upcoming events. She also discussed the success of the author visit by Kwame Alexander on December 28, 2016. Circulation had increased in December 2016 by nineteen (19%) percent over December 2015.

Old Business: The Strategic Planning meeting previously scheduled for December 1, 2016 was re-scheduled to January 12, 2017 at 4:00 pm. Materials were by passed out by Mrs. Fallin for review prior to that meeting.

New Business: The Library Director read the Friends of the Library Courtesy Report from Mrs. Pat Heurtin, its President. The Friends transferred \$5300 to the account for Library expenditures at its meeting earlier today from funds derived from the Christmas Tour of Homes. A proposed Disruptive Behavior Policy was presented to the board by the director after she told them about two recent incidents in the Teen Room. The consensus of the board was that the policy should be studied and voted upon at a later time. The board voted to overhaul the website under the direction of Megan Smith, a graphic design graduate from LSU, who will do the work for \$1,100 and a hosting fee of \$30 per month. Calvin Miller moved to accept the proposal and Adrian Percy seconded the motion; the motion passed. Calvin Miller moved with Meg Kendrick seconding, a motion to accept the donation from the estate of Isabelle Carter and that motion passed unanimously.

The board welcomed Lauren Field, Executive Director of the St. Francisville Area Foundation and its CPA Toni Ladnier to review the possibility of inviting citizens to form a Library Foundation and heard how it could work through the SFAF. The board then voted 5-1 on a resolution in favor of forming a foundation and instructed the director to begin talks with the Parish government regarding its possible formation. Those voting in favor were: Meg Kendrick, Calvin Miller, Claire Mott, Adrian Percy and Clara Ruth Saint. Rose Coats voted against the motion.

There being no further business to come before the assembled members, the meeting was adjourned at 5:17 pm upon the motion of Calvin Miller and seconded by Rose Coats. All in favor of the motion indicated their unanimous consent.

Submitted by: Glenna Clark Fallin, Library Director