

Minutes of the June 3, 2019
Regular Meeting of the West Feliciana Parish Library Board of Control

The meeting was called to order at the West Feliciana Parish Library located at 5114 Burnett Road, St. Francisville, Louisiana by Claire Mott, Board President, at 4:36 P.M.

The roll call showed those present: Claire Mott, Soraya Landry, Meg Kendrick, Clara Williams, and Rose Coats arrived 4:49. Absent was Adrian Percy and Jim Ferguson. Also present: Natalie Beam, Director & Board Secretary, and Penny Graham, Manager and Abe Williams, Accounting.

The Agenda was approved unanimously upon the motion of Clara Williams, seconded by Meg Kendrick.

The Minutes of the May 6, 2019 meeting were approved unanimously upon the motion of Meg Kendrick, seconded by Soraya Landry.

The Minutes of the Special Session May 13, 2019 meeting were approved unanimously upon the motion of Meg Kendrick, seconded by Soraya Landry.

The Financial Report for May was prepared by Nakia Anderson and Kathy Welch, W. Feliciana Parish Finance Directors. It was reviewed with discussion and accepted unanimously upon the motion of Meg Kendrick, seconded by Soraya Landry.

Director's Report: Ms. Beam, Library Director, presented the statistical reports from the previous month and June's calendar of events. Ms. Beam reported we had a successful High School Study Night of 35 students and 3 teachers in attendance. Ms. Beam visited students from Kindergarten to 5th grade to share about the summer reading program. Also, 53 Middle School students visited the library to learn about the summer reading program. 250+ people attended the Summer Reading kick-off event held at the library on Saturday, June 1.

Old Business:

- a. The annual employee review from was reviewed and accepted as the format to be used. Reviews will be completed before the end of the month.
- b. The custodial position has been filled. There were five applicants and three interviews based on janitorial experience. The candidate chosen had the most flexible schedule to meet the needs of the library.

New Business:

- a. The 2018-2019 Budget was discussed previously in the Financial Report.
- b. The Meeting Room policy was shared and discussed. Additions and clarifications will be reflected in the next edited draft.
- c. Meg Kendrick motioned to enter Executive Session at 5:28 to preform and discuss the Library Director's evaluation, Rose Coats seconded. Other attendants existed the meeting room. At 6:30 Library Director Beam was invited into the executive session and the results were presented to her and discussed. The board voted unanimously to exit executive session upon a motion by Meg Kendrick with a second by Rose Coats at 6:58 p.m.
- d. A motion to adjourn was made by Meg Kendrick, seconded by Clara Williams at 6:59 pm. It passed unanimously.

There being no other business before the board, motion to adjourn was made by Meg Kendrick with a second by Clara Williams at P.M., passing unanimously.

Submitted by Natalie D. Beam, Secretary