

Minutes of the December 5, 2016
Meeting of the West Feliciana Parish Library Board of Control

Meeting called to order at the West Feliciana Parish Library located at 5114 Burnett Road, St. Francisville, Louisiana by Clara Ruth Saint, President of the Board @ 4:30 p.m. The roll call showed those present: Rose Coats, Meg Kendrick, James Lewis, Calvin Miller, Claire Mott, and Clara Ruth Saint. Also present: Glenna Fallin, Library Director. Absent: Adrian Percy and Kevin Couhig, President, West Feliciana Parish Council/*ex officio* member.

Mrs. Saint recognized Meg Kendrick as the newest board member recently appointed by the Parish Council. The Agenda was amended under New Business Item 9b to add “discussion and take action if necessary” upon the motion of Claire Mott with a second by Calvin Miller, which Amended Agenda was then approved unanimously upon the motion of Calvin Miller and seconded by Meg Kendrick. The Minutes of the October meeting were approved unanimously upon the motion of Claire Mott and seconded by Meg Kendrick. West Feliciana Parish officials Kathy Welch and Sherrel Johnson sent in a financial report of the library through November 30, 2016 which was reviewed but no action taken until questions were answered regarding receipt of revenue sharing funds, a possible double payment to a vendor, and the re-payment by the parish of 50% of the cost of the fencing along Burnett Road.

Director’s Report: Mrs. Fallin presented the statistical reports from the previous month and advised the board of upcoming events including the author visit by Kwame Alexander on December 28, 2016. This author won the Newbery Award in 2015 and his book *The Crossover* is required reading in West Feliciana Parish schools. Assisting in the sponsorship of the program are The Celebration of Literature and Arts, Inc. as well as the Women’s Service League of St. Francisville.

Old Business: The Strategic Planning meeting previously scheduled for December 1, 2016 was re-scheduled to January 12, 2017 at 4:00 pm. Mrs. Fallin requested that the board clarify the holiday closures for Christmas and New Year’s Day since the previous board policy differs from that of the parish. Upon the motion of Meg Kendrick with a second by Rose Coats, it was moved that the library will be closed half of the day on 12/23 and 12/30 and closed 12/24, 12/ 26, 12/31 and 1/2/17. The motion was approved unanimously following discussion.

New Business: The Library Director read a portion of the Friends of the Library Courtesy Report from Mrs. Pat Heurtin, its President. The Director informed the Board that at its next meeting, the Friends organization is to consider a bylaws amendment permitting contributions to organizations other than the West Feliciana Parish Library. A resolution stating its opposition to the amendment was passed unanimously by the board upon the motion of Claire Mott and seconded by Calvin Miller. Noting that the next Parish Council meeting coincides with the next Board meeting, the board unanimously voted to change the meeting time to 4:00 pm.

There being no further business to come before the assembled members, the meeting was adjourned upon the motion of Calvin Miller and seconded by Rose Coats. All in favor of the motion indicated their unanimous consent.

Submitted by: Glenna Clark Fallin, Library Director
Next regular meeting - Monday, January 9, 2017 at 4:00 p.m. at the West Feliciana Parish Library, 5114 Burnett Road, St. Francisville, Louisiana.