

Minutes of the July 1, 2019  
Regular Meeting of the West Feliciana Parish Library Board of Control

The meeting was called to order at the West Feliciana Parish Library located at 5114 Burnett Road, St. Francisville, Louisiana by Claire Mott, Board President, at 4:30 P.M.

The roll call showed those present: Claire Mott, Clara Williams, Adrian Percy and Jim Ferguson and Rose Coats arrived 4:56. Absent was Soraya Landry, Meg Kendrick. Also present: Natalie Beam, Director & Board Secretary, and Penny Graham, Manager and Abe Williams, Accounting.

The Agenda was approved unanimously upon the motion of Clara Williams, seconded by Adrian Percy.

The Minutes of the June 3, 2019 meeting were approved unanimously upon the motion of Clara Williams, seconded by Jim Ferguson.

The Financial Report for June was prepared by Nakia Anderson and Kathy Welch, W. Feliciana Parish Finance Directors. It was reviewed with discussion and accepted unanimously upon the motion of Jim Ferguson, seconded by Adrian Percy. There will be a finance committee meeting on July 29, 2019.

Director's Report: Ms. Beam, Library Director, presented the statistical reports from the previous month and July's calendar of events. Ms. Beam reported we had a successful Summer Reading Program kick-off party with great turnouts for all programs. She also reviewed her visit to Washington D.C. regarding the Thinking Money for Kids and American Library Association Conference. At this time the July 4<sup>th</sup> and July 5<sup>th</sup> holiday observance was discussed. Mr. Ferguson motioned to amend the agenda to add the July 4<sup>th</sup> and 5<sup>th</sup> Observance to the agenda under New Business, c. Rose Coats seconded and all were in favor.

Old Business:

- a. The E-rate funding was explained and discussed.
- b. The final budget report was discussed. Appreciation was voiced that the report was done in a timely manner.
- c. Draft of the Meeting Room Policy was discussed. Adrian Percy motioned that it be accepted with the revisions. Jim Ferguson seconded. It was unanimously approved.

New Business:

- a. Staff Training from a representative of the state library was discussed which included closing the library. Also, the continuing education for staff on a quarterly basis.
- b. The surplus of the genealogy collection was tabled till more information could be reviewed.
- c. Observance of July 5<sup>th</sup> holiday was approved unanimously motioned by Rose Coats, seconded by Adrian Percy.

There being no other business before the board, motion to adjourn was made by Rose Coats seconded by Clara Williams at 5:34 P.M., passing unanimously.

Submitted by Natalie D. Beam, Secretary