

**Amended Minutes of the May 1, 2017**  
**Meeting of the West Feliciana Parish Library Board of Control**

Meeting called to order at the West Feliciana Parish Library located at 5114 Burnett Road, St. Francisville, Louisiana by Claire Mott, President of the Board @ 4:30 p.m.

The roll call showed those members present: Rose Coats, Meg Kendrick, Calvin Miller, Claire Mott, and Adrian Percy. Also present: Glenna Fallin, Library Director. Absent: Kevin Couhig, President, West Feliciana Parish Council/*ex officio* member and board member Clara Williams. Mrs. Williams later entered the meeting three minutes after its beginning. The Agenda was approved upon the motion of Meg Kendrick having been seconded by Calvin Miller.

Taking the agenda item out of order, Mrs. Fallin introduced Mrs. Jaime Ayo Pangburn, President of the West Feliciana Parish Education Foundation, who presented the library director with a check for \$662.86 to purchase books and audiobooks that are required summer reading materials for the West Feliciana Parish Schools. Mrs. Coats then moved with a second by Calvin Miller to approve the Minutes of the April meeting which motion was affirmed by all present.

Also taken out of order, Mrs. Sherrel Johnson discussed and suggested that the Board request that the Parish Council move \$30,000 from the Library LAMP account to cover the possible overages in certain budget categories. The move is required to be in compliance with state guidelines. Following questions and discussion of these overages, the board requested that an itemized list of them be presented to explain the request. Mrs. Johnson left the meeting to prepare this to appear later in the meeting. Upon the presentation of the Financial Report and discussion, the Finance Report prepared by Sherrel Johnson and Kathy Welch was approved unanimously upon the motion of Adrian Percy and seconded by Mr. Miller.

**Director's Report:** Mrs. Fallin presented the statistical reports from the previous month and advised the board of upcoming events. The current amount of donations in memory of Clara Ruth Saint is approximately \$2,000 with a few more checks being anticipated. The director advised that Dan Klein and his prisoners detail have cleaned the grounds for the upcoming Children's Book Festival thanks to Sheriff Austin Daniel. The issue over children coming on the bus from the Middle School has been resolved with the School Board. Both of the current student workers will be graduating from high school and are no longer employed at the library. Intern Casey Knapps from Delta College has been at the library to work 180 hours to complete her certification. Two LDS missionaries are volunteering on Thursdays for Story Time.

**Old Business:** The Children's Book Festival is scheduled on May 6<sup>th</sup> as the library joins with The Conundrum Book Store to host the first-ever event. Final details are being worked out with volunteers. The video from Channel 9 was played to explain what all would occur.

**New Business:** Finance Director Sherrel Johnson returned to the meeting with the anticipated budget revision requests. It is anticipated that the payment of salaries and benefits and other line items may exceed the yearly allotment. Any revenues received after July 1<sup>st</sup> will be counted as accounts receivable for the previous budget year to assist in balancing it. Following discussion and questions, the budget revision motion to request the Council to move \$30,000 from the LAMP account was made by Meg Kendrick and seconded by Calvin Miller. The vote was unanimous.

At the request of the President, the remainder of the items on the agenda was handled first; following the vote to amend the agenda to include the review and vote upon the newly proposed budget for 2017-2018. That motion to amend the agenda in lieu of a special meeting was proposed by Calvin Miller with a second by Clara Williams. The vote was unanimous.

Mrs. Fallin asked that the hiring of former employee Natasha Kirschling be approved as a summer student worker at the rate of \$8.00 per hour. The motion to approve that request was made by Adrian Percy with a second by Calvin Miller. The Library Director also advised the members of the Friends of the Library Courtesy Report from Mrs. Pat Heurtin, President.

Prior to the amended agenda item concerning the budget, it was moved by Calvin Miller and seconded by Rose Coats to amend the agenda a second time to set a date for a policy committee meeting. Voting for: Mrs. Coats, Mrs. Kendrick, Mr. Miller, Mr. Percy and Mrs. Williams. Voting against: Mrs. Mott. Since it required a unanimous vote to amend the agenda at the meeting, the motion failed.

Mrs. Johnson then reviewed the possible revisions to the 2017-2018 budget that would be presented to the Parish Council. Following a lengthy discussion by line item, the board voted unanimously to approve the budget conditioned upon changes that were made during the meeting actually made prior to the presentation to the Council. The motion was made by Meg Kendrick with a second by Calvin Miller.

There being no further business to come before the assembled members, the meeting was adjourned.

Submitted by: Glenna Clark Fallin, Library Director