

VENDOR GUIDELINES — 2017

For load in

For those of you who have just joined us and for those, like me, who tend to forget, allow me to bullet point a few guidelines we find helpful based on our situation at the West Lafayette Market.

- When you pull in, look for me (or someone) to wave you into the market area OR around the lot and back to the car line. If there's room we'll get you right in, but you may need to wait at the car line while some other's unload and get out of the way. There's not enough space to have anyone linger at the entry point to the parking lot so we have to get you somewhere quickly before a line forms out onto Salisbury.
- If you have a spot on the basket ball court, you'll need to arrive by 2pm in order to access a good place to unload. Vehicles are no longer allowed on the court.
- When you pull in to unload, park your car far to the right so others can get around. Unload completely, move your vehicle, and then come back and set up. This will give everyone a chance to do the same before 3pm.
- Get there in time to be set up and ready to sell at 3:30pm. Keep in mind that you may need to wait in the car line when you first arrive.
- All cars will need to be out of the market area by 3pm. IF the sun and stars align and you can get there at 2:55pm AND there's room to let you in the market area AND you can unload in 5 minutes, you're good. I wouldn't cut it so close :-). All cars will need to be out of the market area by 3pm.
- You can sell to fellow vendors before the market opens, but please, please don't sell to customers until the market opens at 3:30pm.
- Let me know if you're not able to make it. Email is best. Call or text is also an option (see below)

Thanks for following these guidelines in good faith. I assure you it is not my intention to have rules for rules sake -- I hate that. You're all adults. You all run successful small businesses. Together we can and do make this market a place where we all have fun, make some money, and build community. Thanks for that.