

## **Recruitment agencies**

Cotteswold Dairy work with established agencies to assist with recruitment as required. If you are a new recruitment business wishing to work with us, we would ask you to read the following statement.

Our recruitment strategy focusses on direct appointments, therefore all of our roles have a period of 4 weeks before we consider working with agencies to source candidates. Our roles are advertised through a variety of means and we actively encourage the use of our 'Refer a Friend scheme' in line with our family ethos.

We operate a preferred supplier list of recruitment agencies who have been carefully selected to assist us when the need arises. For each of our departments, we work with a select few agencies who are specialists in their fields, and we limit the number we use for each vacancy. It is important to us that we have an effective relationship with our agencies and that they have a strong understanding of us and our brand.

Currently we are happy with the companies we are working with and are not looking to work with any additional or alternative recruitment companies at this time.

Please note that all the agencies we work with have agreed terms with us and are required to meet with our compliance regulations.

All conversations with Cotteswold Dairy relating to recruitment agency use should be directed through the HR Department. We would ask that you refrain from making direct contact with our Directors or Managers.

Kind regards,

Cotteswold Dairy HR Team