



Production Engineer Team Lead

Exeter, Devon

## Executive Summary

AnTech is a Sunday Times Fast Track 100 company and operates globally with offices in the UK, USA and the Kingdom of Saudi Arabia. We are an energy company operating across two divisions, providing products and services to the upstream oil, gas and geothermal industry.

## Purpose of Your Role

The position entails working in the Production Service Department. You will report directly to The Head of Production for the scheduling of your workload. In your work you will need to interact and develop good professional relationships with all co-workers in order for all of our jobs to be done effectively. The business also relies on good supportive relationships with its vendors and clients for success.

## Key Responsibilities and Accountabilities

- Management and resourcing of all aspects of production, including workload forecasting and the prioritisation of work to ensure the delivery of quality products on time and to budget.
- To ensure that there is sufficient resources and information to support the operation and monitoring of production processes.
- In consultation with the Head of Production, the planning, prioritising and scheduling of production activity.
- Stock management of the controlled storeroom.
- Overall control of all assembly and testing activity in the production area.
- Management of suppliers to ensure we are provided with quality materials at a fair price and do not expose ourselves with reliance on suppliers without suitable alternatives.
- Keeping the workshop safe, tidy and organised.
- Marking assemblies and components.
- Manufacturing assembly from work instructions.
- Prototype assembly and test instructions.

## Core Competencies

**Specific Job Skills:** Must be an excellent communicator. A keen and responsible attitude to work is essential and an ability to show initiative in all responsibilities and tasks. Dexterity with practical tasks. Knowledge of ATEX products and processes critical to their manufacture desirable. Basic knowledge of electrical / mechanical processes mandatory.

**Computer Skills:** Must be adept in use of MS Office 2000 or later, particularly Excel and Word, and ideally Access or similar database to basic level, Internet, email, Filemaker (ERP) and ARAS Innovator (document management).

**Literacy and Numeracy:** Numeracy, accuracy, attention to detail and the ability to follow through a task to its successful conclusion. Must be a very competent writer of work instructions/procedures, emails and reports.

**Management Ability:** Must be able to manage own workload on a day to day basis and have good all-round people-management skills in relation to dealing with subcontractors, suppliers and internal colleagues and users.

## AnTech Benefits

Competitive salary with 25 days annual leave on joining, in addition to 8 paid bank holidays. The company offers employees an opportunity to opt-in to a pension scheme, as well as participate in a company Share Incentive Plan where employees can contribute in the growth and value of the company.

## What AnTech Looks For

- Employees with **integrity** and **capability** with a strong desire to **influence** the upstream oil and gas market.
- Ability to set **ambitious goals** and overcome obstacles to achieve them.
- A **passionate** approach to work with every day seen as an opportunity to **learn** and **improve**.
- Great **communication** to further build on the company's excellent reputation within the industry.
- A **collaborative** work ethos to continue to promote the AnTech culture of sharing of skills and expertise.

AnTech is proud to be an equal opportunity employer.

Please send your CV and covering letter (this should be directly linked to the job accountabilities and essential skills outlined on the job description) to [jobs@antech.co.uk](mailto:jobs@antech.co.uk)



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