



Hikurangi Business Association
1 King Street, Hikurangi
Email: admin@hikurangi.co.nz
www.hikurangi.co.nz

Rule Alteration for Hikurangi Business Association Incorporated

In accordance with the Incorporated Societies Act 2022, effective as of 14 September 2022, the following rule in the Hikurangi Business Association Incorporated Rules/Constitution shall be changed from:

Page 1:

1. About the Association:

1.3 The address for service for the Association shall be c/-P O Box 102, Hikurangi and or at such other place and or address as the Association from time to time may determine.

To be changed to:

1. About the Association

1.3 The address for service for the Association shall be, for physical documentation to c:/ P O Box 50, Hikurangi, or digital documentation shall be to admin@hikurangi.co.nz. The addresses of the Association may from time to time be amended as required.

Name/Signed: W Foulds Title: 21-12-22

Name/Signed: SM Title: 21-12-22

Name/Signed: CA Title: 21-12-22



Hikurangi Business Association
1 King Street, Hikurangi
Email: admin@hikurangi.co.nz
www.hikurangi.co.nz

Rule Alteration for Hikurangi Business Association Incorporated

In accordance with the Incorporated Societies Act 2022, effective as of 10 August 2022, the following rule in the Hikurangi Business Association Incorporated Rules/Constitution shall be changed from:

Page 3:

5. General Meetings

'General Meeting' refers to both Annual General Meeting and Special General Meeting, unless otherwise specified.

5.1 The quorum for a General Meeting shall be ten (10) members present in person.

To be changed to:

5. General Meetings

'General Meeting' refers to Annual General Meeting, Special General Meeting, and Extraordinary (Emergency) Meeting unless otherwise specified.

5.1 The quorum for a General Meeting shall be seven (7) members present in person and/or via digital live communication (video call or equivalent).

Name/Signed: W Foul Title: 21-12-22

Name/Signed: SM Title: 21-12-22

Name/Signed: CA Title: 21-12-22



Hikurangi Business Association

1 King Street, Hikurangi

Email: admin@hikurangi.co.nz

www.hikurangi.co.nz

Rule Alteration for Hikurangi Business Association Incorporated

In accordance with the Incorporated Societies Act 2022, effective as of 14 September 2022, the following rule in the Hikurangi Business Association Incorporated Rules/Constitution shall be changed to include:

Page 4:

5. General Meetings

5.10 If an irregularity occurs within general business matters and an Extraordinary (or Emergency) meeting (EGM) needs to be called, it can be allowed under the following criteria:

5.10.1 An Extraordinary (or Emergency) meeting can be called within 7 days notice, but limited to a minimum of 24 hours notice;

5.10.2 An Extraordinary Meeting can be called by any member of the Executive committee, or by written request from at least five (5) paid members to the Secretary or the Chairman;

5.10.3 Each paid member (including all Executive Committee members) must be given written and verbal notice of an EGM at the earliest convenience, with one notification being at least 24 hours prior to the meeting commencement. A record of such notifications will be kept by the person making contact and filed with the Secretary;

5.10.4 All members shall be forwarded all available information relevant to the topic to be discussed/voted on at least 24 hours prior to the meeting commencement;

5.10.5 All members shall agree via verbal or written notification of the meeting appropriateness and give permission to proceed. Such agreements shall be recorded by a member of the Executive Committee;

5.10.6 In the case any member does not agree to the meeting proceeding, a written objection must be filed with the Secretary or Chairman and the meeting must then be deferred to a Special General Meeting or an Executive Committee Meeting, whichever is more fitting to the resolution. An objection can only be filed from a paid member or Executive Committee member;

5.10.7 All members are required to cast a written vote in matters where a vote is required, whether it be in favour, against or abstain.

5.10.8 The Secretary must receive written votes from all absent members prior to the commencement of an EGM;

5.10.9 A quorum for an EGM shall be seven (7) including no less than half of the Executive Committee present in person or via digital communication (video call or similar);

5.10.10 An EGM shall be either minuted or transcribed by the Secretary, or a 'stand in' Secretary if the usual Secretary is not present. Such documentation shall be made available to all members at the next General Meeting and included as an attachment to the next General Meeting minutes.

5.10.11 Matters that include property sale, monetary transfers, or asset/object dissolution must not be resolved at an EGM.

Name/Signed:  Title: 21-12-22

Name/Signed:  Title: 21-12-22

Name/Signed:  Title: 21-12-22



Hikurangi Business Association
1 King Street, Hikurangi
Email: admin@hikurangi.co.nz
www.hikurangi.co.nz

Rule Alteration for Hikurangi Business Association Incorporated

In accordance with the Incorporated Societies Act 2022, effective as of 14 September 2022, the following rule in the Hikurangi Business Association Incorporation Rules/Constitution shall be changed from:

Page 5:

8. Executive Committee

8.1 The Executive Committee of the Association shall comprise; a Chairperson; a Secretary; a Treasurer; and no less than three (3) ordinary members and no more than six (6) ordinary members, all elected members from and of the Association; and the Whangarei District Council's current elected Ward Councillor.

To be changed to:

8. Executive Committee

8.1 The Executive Committee of the Association shall comprise; a Chairperson; a Secretary; a Treasurer; and no less than three (3) ordinary members and no more than six (6) ordinary members, all elected members from and of the Association.

Name/Signed: W. F. [Signature] Title: 21-12-22

Name/Signed: S.M. [Signature] Title: 21-12-22

Name/Signed: C.A. [Signature] Title: 21-12-22



Hikurangi Business Association
1 King Street, Hikurangi
Email: admin@hikurangi.co.nz
www.hikurangi.co.nz

Rule Alteration for Hikurangi Business Association Incorporated

In accordance with the Incorporated Societies Act 2022, effective as of 14 September 2022, the following rule in the Hikurangi Business Association Incorporated Rules/Constitution shall be changed from:

Page 7:

8. Executive Committee .

8.12 The Executive Committee has all the powers of the Association unless the Committee's power/s are limited by these rules or by a majority decision of the Association. The Executive Committee shall at all times be bound by the decisions of the members at General Meetings.

To be changed to:

8. Executive Committee

8.12 The Executive Committee has all the powers of the Association unless the Committee's power/s are limited by these rules or by a majority decision of the Association. The Executive Committee shall at all times be bound by the decisions of the members at General Meetings. If an Executive Committee's decision is challenged outside of a General Meeting by any paid member, procedures according to clause seven-one (7.1) shall be adhered to in accordance with calling a Special General Meeting to make final resolution on the matter.

Name/Signed: W. Ward Title: 21-12-22

Name/Signed: SM Title: 21-12-22

Name/Signed: CA Title: 21-12-22