



## Conference Information

**Maximum 20 Delegates Boardroom style & 40 Delegates Cinema Style**  
**Rates are valid till 15 DEC 2021**

### **Full Day Conference Package @ R950.00 per delegate**

*Including:*

- Venue hire
- Wi-fi
- Audio visual equipment as requested
- Arrival Tea/Coffee with croissants, muffins, meat platter and fresh fruit platter
- Mid-morning Tea/Coffee & Pastries
- 2-course lunch + soft drinks
- Mid-afternoon Tea/Coffee & Brownies
- Service charge

### **Half Day Conference Package @ R490.00 per delegate**

*Including:*

- Venue hire
- Wi-fi
- Audio visual equipment as requested
- Arrival Tea/Coffee with croissants, muffins, meat platter and fresh fruit platter
- Mid-morning Tea/Coffee & pastries

A 2-course lunch + soft drinks can be added to the half day package at R290 per person.

### **Equipment includes the following:**

- Projector screen & data projector - we highly recommend that you test the laptop that will be used during the conference at least 24 hours before the start of the conference. We do not have an IT person on site and cannot accept responsibility for pre-set resolutions and settings not matching ours at the start of the conference.
- Flipcharts & whiteboards
- Stationery, pens & markers
- Mineral Water & dried fruits, nuts

*If you need equipment not listed, please ask for a quotation.*

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