

Contractors and Sub-contractors Safety, Health & Environment Requirements Policy (HS 28, 34, PF 3)

Rationale

The Health and Safety at Work Act (2015) requires Management and Educators to take all reasonable steps to protect contractors and sub-contractors working in the home.

Purpose

To ensure that the Service meets its obligations under the Health and Safety at Work Act (2015).

To meet the Service's objective of providing a safe environment for all adults and children.

Guidelines

- Before work commences the contractor will be asked to provide the educator with a copy of the firm's occupational health and safety policy or statement.
- The educator will advise the contractor of any known hazards which they may come into contact with.
- All personnel employed on sub-contracting work must be trained for the tasks or have adequate knowledge and experience of the kind of work, plant, or substances with which they are involved or be supervised by an appropriately trained person.
- All contractor's personnel are required to report to the educator on arrival at the home and familiarise themselves with the requirements of this policy.
- The contractor and their employees shall abide by the service's non-smoking policy.
- The contractor shall supply safety equipment, including isolating transformers and first-aid facilities, unless prior arrangements have been made with the educator.
- All contractors are to hold current Contract Works and Public Liability insurance or similar.

- The contractor shall comply with all relevant legislation to ensure the safety of children is maintained at all times.
- All accidents or incidents relating to health and safety, or the discharge of hazardous substances are to be reported to the educator immediately. The educator must then report the accident or incident to their Visiting Teacher.
- It is the responsibility of the contractor or sub-contractors to remove all their rubbish, off-cuts, debris, and to leave the worksite as a safe place.

Date Reviewed: August 2023

NELPS objectives 1, priority 1