

Cleaning & Maintenance Procedures (HS 1)

- All mouthed toys must be washed at the end of each day. Dress-up clothes and other toys that are handled frequently should be washed or wiped clean on a weekly basis.
- Check toilet regularly during the day and the toilet and floor must be cleaned before tamariki return the next day.
- There must be clear identification of different cloths for different purposes to minimize cross infection and respect cleaning tikanga.
- All cleaning agents must be stored in locked cupboards or out of reach of tamariki.
- Outside gardens and lawns must be maintained in a tidy condition.
- All nursery equipment including, buggies, port-a-cot's, highchairs etc, will be wiped with a solution of bleach/water mix (1 part bleach, nine parts water) when soiled, when used by another child, and on a weekly basis.
- All educators need to be familiar with the Educator Minimum Home Standards Checklist. (attachment)

Date Reviewed: June 2022